

# Cyngor Cymuned LLANDDEWI BREFI Community Council

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**Minutes of the Ordinary meeting held on Monday 11th March 2024 at 7:30pm in the Community Centre.**

*Draft minutes are published in accordance with the requirements of the Local Government and Elections (Wales) Act 2021 and are subject to approval at the next ordinary meeting of the Community Council.*

## **Present:**

*Councillors: Beth Griffiths (Chair), Dafydd Lloyd Jones (Vice-Chair), Rhodri Evans, Eirwen James, Angela Evans, Gareth Jones, Pat Parry, Caryl Haf, Emmanuel Kincaid.*

## **1. To receive apologies**

*Cllrs: John Griffiths. , PCSO John Evans*

## **2. Personal Matters.**

*Council extended thanks to everybody who had contributed to make the recent Cawl a Chân event at the Village hall such a successful evening, which had been enjoyed by all.*

## **3. Declarations of interest.**

*None.*

## **4. Public participation.**

*None*

## **5. To confirm the minutes of the meeting held on 12th February 2024**

*Proposed to be a correct record by Cllr.Gareth Jones and seconded by Cllr.Eirwen James.*

## **6. Matters arising from the minutes**

### **(Item 13). To receive a report from the Village Hall and Recreation Grounds committee.**

*With regard to the 7 Wye Audit Survey recently undertaken at the hall, Councillor Kincaid reported that CAVO were now meeting as panel to review all the surveys submitted and decide on the five applicants to take forward.*

### **(Item 14).Questions to the Chair**

*b) It was acknowledged that no response had been received from NRW with respect to the report submitted about the tree stump lodged in the Brefi near to Pont Llanio.*

## **7. Financial report**

**a. To approve the bank reconciliation for the period ending 29 February 2024.**

*Council approved the reconciliation to 31/01/2024 noted the following bank balances:*

**i. Current account: £100.00**

Signed:  
(Chair)



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- ii. Reserve account (1): **£1,628.61**
- iii. Reserve account (2): **£5,816.37**

**Total all bank balances: £7,544.98**

**Total reconciled balance to agree with cash book at 29/02/2024: £8,059.29**

**Earmarked reserves for defibrillator maintenance: £1,388.15**

**Earmarked reserves for Youth club: £281.32**

## b. Authorisation of payments.

**Council approved payments to 29/02/2024:**

- i. Staff and confidential payments - (Local Government Act 1972, s.112/ LG (Misc.Provisions) Act 1976 s.19) **£329.00**
- ii. Reimbursement of Clerk's expenses (Zoom Subscription 12/02/2024-11/03/2024), (Local Government Act 1972, s.111) **£ 15.59**
- iii. Reimbursement of Clerk's expenses (Microsoft basic subscription - online storage 02/03/2024-01/04/2024), (Local Government Act 1972, s.111) **£ 1.99**
- iv. Krystal Hosting Ltd (Web hosting 14/03/2024 - 13/03/2025), (Local Government Act 1972, s.111) **£ 84.00**
- v. Krystal Hosting Ltd (Domain name 24/03/2024 - 23/03/2025), (Local Government Act 1972, s.111) **£ 14.39**
- vi. Audit Wales (Ffioedd Archwilio 2021/22 Audit Fees), (Local Government Act 1972, s.111), **£446.00**
- vii. Ceredigion County Council (Planning application fee), (LG (Misc.Provisions) Act 1976 s.19), **£115.00**
- viii. Ceredigion County Council (By-election costs), (Local Government Act 1972, s.111) **£ 3,041.85.**
- ix. Reimbursement of Burial Clerk's expenses (E M Davies - Book of Receipts for Interment Fees Paid), (Local Government Act 1972, s.214) **£27.54**

## c. Recurring payments – confirmation of ongoing variable direct debit instructions:

**Council approved recurring payments to 29/02/2024:**

- i. BT – Hall telephone & broadband 1/11-31/12/2023. (LG (Misc.Provisions) Act 1976 s.19), **£ 52.74**
- ii. Bank charges - Commission charges 13DEC/14JAN(Local Government Act 1972, s.111), **£12.65**

Signed:  
(Chair)



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d. Payments received.

*Council noted the following receipts:*

- i. CCC Glass recycling   **£40.90**
- ii. James Memorials: Memorial rights   **25.00**
- iii. Sioe Llanddewi Brefi – Wreath Reimbursement   **£ 25.00**
- iv. Food sales- Youth Club   **£ 26.10**

e. Transfers to Petty Cash.

- i. Cash to be drawn to restore petty cash fund for Youth Club, **£ 73.01**

*It was noted that one payment for the RBL wreaths 2023 was still outstanding.*

*Council also considered looking into use of Teams, in lieu of Zoom, as the Clerk's OneDrive account has been reinstated and additional storage has been provided. Resolved to undergo a trial period using the application, before cancelling the current Zoom subscription.*

*Electoral services have confirmed that costs for the by-election in July 2023 will be deducted from the 1<sup>st</sup> precept instalment for 2024-25.*

*It was also noted that the Audit Wales fees for the 2021-22 year, were relatively high in the light of the comprehensive records supplied. It was considered that the fees were covering higher administration costs due to an absence of online portal facilities for Councils to upload required information, and some information supplied electronically was not initially looked at. As an upload portal was in place for the following year, it is anticipated fees for the 2022-23 Audit will be lower.*

### 8. Update on Fit for Future Facilities Programme application.

a. To approve tender notice.

*The tender notice was not complete at the time of the meeting. Council resolved to delegate approval of the notice and the planning submission documents to a sub-committee of three members, to expedite application to the CFF scheme by 29/03/2024. A further application for match funding to the Ceredigion Community Grant Fund was also delegated.*

*Councillor Emmanuel Kincaid reported on progress regarding the tender documentation; shower rails/entrance screening and arrangements for the changing rooms had been resolved and costs for these had now been confirmed. Drawings were also mostly complete but further details were required to complete the schedule of works.*

b. To approve planning submission documents.

*Approval delegated to sub-committee. Planning application to be submitted by 29/03/2024.*

Signed:  
(Chair)



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### 9. To approve the Council's Statutory Training Plan.

*It was noted that the plan currently reflected overall training needs, and it was suggested that this should be amended to reflect requirements for specific members in the coming year. Council approved the training plan and instructed the Clerk to forward a copy to the Local Authority Ethics and Standards Committee.*

*Proposed : Councillor Dafydd Lloyd Jones*

*Seconded: Councillor Beth Griffiths.*

### 10. Correspondence

#### a. Independent Remuneration Panel for Wales Annual Report - February 2024 .

*Councillors were reminded that they would need to e-mail to the Clerk by 24/04/2024 if they wished not to receive the mandatory payment of £156 as reimbursement for extra costs of working from home for the financial year 2024/2025. Reasonable expenses could still be reimbursed on submission of receipts.*

#### b. Communicaton on behalf of Ben Lake MP : Banking Survey

*Noted.*

#### c. Ceredigion County Council

- i. Statutory Notice publication
- ii. Ceredigion Community Housing Scheme.

*Noted. (To put onto website).*

#### d. Senedd: Letter from Elin Jones MS

*Noted. It was also decided to put a link to the survey on the website.*

#### e. Belltown Power: RE: Feedback and Consultation Response: Llanddewi Brefi Community Council.

*The contents were noted, and it was considered that the response did not address the queries put forward by the Council. It was decided that in the forthcoming workshop consultation that Council should consider proposals with respect to potential Community benefit funding by BTP, some of the suggestions included:*

- *Extensive refurbishment of the Llanddewi Brefi Village Hall facilities.*
- *Community Shop*
- *Community Bus service*

*Councillor Evans to look into and give feedback about similar schemes and related funding from other areas for comparison.*

*Clerk to confirm most convenient date with BTP to hold the next workshop via Zoom.*

*Date proposed by members: 27/03/2024 at 7:30 pm*

Signed:  
(Chair)



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*e) Councillor Kincaid reported that a local Charity is disposing of a digital projector whiteboard due to being surplus to requirements. It was considered that this would be a good addition to the digital resources for hall users, but that the hall committee would need to approve a suitable donation offer at their next meeting.*

**16. Date of next meeting**

**8th April 2024.**

The meeting closed at 21:49pm.

Signed:  
(Chair)

